



## **Citizen's /Client's Charter Of**

### **VAIKUNTH MEHTA NATIONAL INSTITUTE OF COOPERATIVE MANAGEMENT (VAMNICOM)**

**Address: Savitribai Phule Pune University Road, Pune 411 007**

**Website : [www.vamnicom.gov.in](http://www.vamnicom.gov.in)**

#### **About the VAMNICOM :-**

VAMNICOM, a National Institute under the aegis of National Council for Cooperative Training (NCCT), promoted by Ministry of Cooperation, Govt. of India, is responsible for organizing, directing, monitoring and evaluating the arrangements for cooperative training of the personnel working in the cooperative sector in the country. Established way back in the year 1946 in Mumbai as a Cooperative Training College, VAMNICOM shifted to Pune in 1967 and has now become an intellectual and vibrant nerve centre of cooperative education, training and research. VAMNICOM has established itself as the apex center for Cooperative Management Training, Research and Consultancy not only in India, but it has also extended its activities to other countries in South East Asia in the sphere of Cooperative Training and Education. VAMNICOM is a part of national network of cooperative institution comprising of 5 Regional Institutes of Cooperative Managements (RICMs) & 14 Institutes of Cooperative Management (ICMs) spread over the entire country. The main objectives of VAMNICOM are to organize need based training programmes and facilitate the process of Human Resource Development of cooperatives for the country. It also envisages conducting research in critical areas of cooperative movement. The Institute possesses a state-of-the-art infrastructure, well qualified and experienced faculties and provides a conducive environment for Management Education, Co-operative Research and Training. Through constant interaction with various sectors of cooperatives, the Institute has been able to fulfill various training requirements of the cooperatives in the country.

#### **Vision :-**

VAMNICOM is conceived as an intellectual nerve centre for the co-operative movement. It caters to management development through training, education, research and consultancy needs of various co-operative organisations, government departments and other national bodies.

**Mission:-**

The mission of VAMNICOM is to facilitate building cadres of professional managers to man key positions in the ever growing number of co-operatives through management development, training, education, research and consultancy

**Focus :-**

- Conduct training, awareness programme for various organizations of different sectors such as Agriculture Credit, Cooperative Banking, Long Term Finance, Cooperative Marketing & Processing, Industrial Cooperatives, Cooperative Law, Housing Cooperatives, Micro Credit, Dairy Cooperatives, Sugar Cooperatives, Computer/Information Technology and other allied Sectors.
- Improve the decision-making skills and administrative competence of practicing managers in the co-operative sector.
- Provide educational facilities for young men and women seeking career in management through the Post Graduate Diploma in Management (PGDM) & Post Graduate Diploma in Co-operative Business Management (PGDCBM), Programmes.
- Carry out applied research and disseminate the information through publications in addition to library retrieval and documentation services.
- Assist organisations in solving their management problems by providing consultancy services.
- Participate in and contribute to the formulation of policy for co-operatives.
- Collaborate with other institutions in India and abroad to further its objectives.

**Mandate :-**

The mandate of the Institute includes training, research consultancy and education

**List of Stakeholders/Clients :-**

S.No	Heading
1	Citizens of India
2	Ministry of Cooperation
3	NCCT and RICMs/ICMs.
4	Students of PGDM-ABM programs, students from several Agricultural Universities and other official guests visiting VAMNICOM, Agribusiness Companies, Banks, Development Agencies.
5	Students of PGDCBM programs, students from working as Managers/ Executives/ Board Directors in Cooperative Institutions, etc., within in India, from SAARC countries and other Asian and African nations and other official guests visiting VAMNICOM,
6	Contractors/Agencies/Vendors delivering goods and services to VAMNICOM.
7	VAMNICOM employees, Contract employees and outsourced employees

**Centres of VAMNICOM for rendering Academic Services :-**

<b>S. No.</b>	<b>Centre / Unit</b>	<b>Head &amp; Contact Details</b>	<b>Nature of Services</b>
1	Centre for Cooperative Management (CCM)	Shri S.Y. Deshpande Associate Professor Tel. No. : 020-25701215 Mob. No. : 9421078807 Email : <a href="mailto:ccm@vamnicom.gov.in">ccm@vamnicom.gov.in</a>	Conducts Post Graduate Diploma in Cooperative Business Management (PGDCBM) to ensure quality management education for Executives of Cooperatives in India and SAARC nations. This program targets in-service officers from cooperatives.
2	Centre for Management Development Programme (CMDP)	Dr. Girish Mangleek Associate Professor Tel. No. : 020-25701274 Mob. No. : 9868152425 Email : <a href="mailto:cmdp@vamnicom.gov.in">cmdp@vamnicom.gov.in</a>	Prepares of Training Calendar and its execution and reporting in coordination with other faculty members to NCCT for inclusion in Annual Report
3	Centre for Information Technology (CIT)	Dr. Y.S. Patil Tel. No. : 020-25701240 Mob. No. : 9423201894 Email : <a href="mailto:cit@vamnicom.gov.in">cit@vamnicom.gov.in</a>	Offers Diploma in Management of Computer Operations (DMCO) since year 2010. The centre takes care of consultancy, informatics and maintenance activities and ensures smooth functioning of PCLab, and imparts practical training to the trainees.
4	Centre for Management Education (CME)	Dr. D. Ravi Jt. Programme Director Tel. No. : 020-25701311, Mob. No. : 9890391830Fax- Email : <a href="mailto:cme@vamnicom.gov.in">cme@vamnicom.gov.in</a>	Offers a two-year Post Graduate Diploma in Management (PGDM) programme since 1993. The PGDM has been recognized by the All India Council for Technical Education (AICTE), Government of India and recognized by Association of Indian Universities as equivalent to M.B.A. degree and is an NBA accredited programme.
5	Centre for Research & Publication (CRP)	Shri A.K. Tiwary Tel. No. : 020-25701228 Mob. No. : 9839127797 Email : <a href="mailto:crp@vamnicom.gov.in">crp@vamnicom.gov.in</a>	Undertakes various research projects which served as background material for policy advocacy as well as for drawing up training and teaching materials. "Cooperative Perspective" is a quarterly publication of the National Institute which is an academic journal based on research work carried out in relevant fields.

6	Centre for Gender Studies (CGS)	Dr. Jyotsna Dhavle Tel. No. : 020-25701226 Mob. No. : 9822661384 Email : <a href="mailto:cgs@vamnicom.gov.in">cgs@vamnicom.gov.in</a>	Undertakes training, research and consultancy in various aspects relating to women development. It was created to design, plan and execute programmes of training and research in various fields. It collaborates with Ministry of Women & Child Development, Government of India for conducting National, State Regional and District level Workshops and Training Programmes on Gender Budgeting.
7	Centre for Entrepreneurship Development (CED)	Dr. Mahesh Kadam Tel. No. : 020-25701 Mob. No. : 9359145776 Email : <a href="mailto:ced@vamnicom.gov.in">ced@vamnicom.gov.in</a>	CED has been set up in the Institute with the objectives to establish an Incubation Centre, conduct Entrepreneurial Sensitization Programmes for Cooperatives, Youths, facilitate initial seed capital support to students for entrepreneurship, to get startup capital funding supports from the Government agencies , etc.
5	Administration	Shri V. Sudhir Registrar Tel. No. : 020-25701211 Mob. No. : 9370264399 Email : <a href="mailto:info@vamnicom.gov.in">info@vamnicom.gov.in</a>	Execution of routine administrative activities as per Central Govt. Rules.
6	Accounts	Shri Sujit Kundu Accounts Officer I/C Tel. No. : 020-25701217 Mob. No. : 7872082903 Email : <a href="mailto:ao@vamnicom.gov.in">ao@vamnicom.gov.in</a>	Transaction of routine Accounting activities as per Central Govt. Rules.

#### Grievances Mechanism:-

S. No.	Name of the Public Grievance Officer	Helpline Number	E-mail	Mobile Number
1	Dr. Jyotsna Dhavle Lecturer	020-25701226	<a href="mailto:info@vamnicom.gov.in">info@vamnicom.gov.in</a>	9822661384